



St. James School

2700 – 28th Avenue

Vernon, BC V1T 1V7

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April 22, 2020

Dear Parents,

Thank you for your patience and cooperation over these past few weeks as teachers have gotten their on-line classrooms up and running. Teachers have been working hard this week to gather your child's learning materials for home use. We have planned an opportunity for you to pick up your child's belongings this **Friday, April 24th**. We will use the following procedure to return your belongings to you while maintaining social distance.

- 1) Please aim to arrive in the time slot associated with your **child's last name:**
A - F 11:30 - 12:30pm
G - M 12:30 - 1:30pm
N - S 1:30 - 2:30pm
T - Z 2:30 - 3:30pm
Missed Slot 3:30 - 4:30pm
- 2) Designate one adult to leave the car to pick up the belongings. Please have children stay in the car.
- 3) Line up (2m apart) along the fence and wait for your turn to go down the office stairs to the wrapper zone.
- 4) The students' belongings will be in bags arranged by grade.
- 5) We are not yet ready to have library books, uniform items, sports uniforms or paperwork returned to the school. Please keep those items with you until we have made a plan for their return.
- 6) Once you have picked up your belongings please use the stairs near the kitchen to return to your car.

There will be staff members on hand to help you identify your child's belongings. We will make every effort to return everything that your child will need for learning over the next little while but we may not be able to return everything to you on this particular date. If there is something that you are very concerned about getting returned to you, or if you have any other questions or concerns about obtaining your belongings, please email Mrs. Jamin at ajamin@stjamesvernon.com.

Sincerely,

Paul Rosselli