

St. James School Council

AGENDA

OCTOBER 27, 2012

6:30 pm Staff Room

Attendance: Deacon Paul Murphy, Patti Krause, Sherryl Skaalid, Paul Rossetti, Tannis Nelson, Sheridan Fraser, Sean Bicknell, Father Dale Normandeau, James Lockwood, Dianne Wilson, Stephanie Curtis

Regrets: Monica Rutter, Kim Louis

1. Daily Prayer for St. James School
2. Adoption of Agenda (Patti Krause, Tannis Nelson carried)
3. Adoption of Minutes from Previous Meeting (September 29, 2013)
(Tannis Nelson, Sheridan Fraser carried)
4. Correspondence
Leave of Absence Request (In camera)
5. **Reports**
 - a. **Pastor's Report** – Father Dale
Grade 2 enrollments took place October 19th at OLOV for those students receiving First Communion and Reconciliation. Prayer partners will be set up for those students in the next few weeks.
 - b. **Principal's Report** – Dianne Wilson – attached report
Students also took part in the Prayer for Youth evening at St. James Church on October 10th and did an excellent job
 - c. **Finance Report** – attached report
Motion to accept September Financial Report as reviewed (Patti Krause, Sean Bicknell carried)
Audit report has been completed and everything looks good
CISKD levy is lower than projected
 - d. **PSG** – Patti Krause
Poinsettias sales are going well. Monica Rutter has been working hard to get the information out to the parishes with announcements and a sales table after each mass
Mabels Labels Fundraising project has raised \$113 so far
Scholastic Book Fair was great success with \$2800 in sales, which gives the school a bonus of \$1308 for future purchases
PSG is currently looking for someone to fill the Secretary Position

6. Oath of School Council

Oath was taken by Sean Bicknell and James Lockwood

7. Continuing Business

a. Budget – Paul Murphy

Budget was presented to Parish Finance Committees. Both parishes are interested in finding ways to support us. It was decided that council would share a monthly summary with them.

They are looking at options to help with the tuition subsidy program, hopefully with assistance from K of C and CWL.

b. CISKD AGM - Paul Murphy

- Enrollment numbers were reported and were positive for all schools
St. James School presented our budget, which had been signed off by our parish finance committees
- New Policy Manuals were handed out. A copy of the manual will be left in the Staff Room. All updates will be sent electronically. **Paul Rossetti will coordinate to be sure at least one binder is up to date.**
- Policy for Creating a Safe and Respectful School Environment will be updated in the near future
- Budget Timeline has changed. Budget Proposals are no longer needed in May just a forecast submitted to the Finance Committee and the School Budgets being presented in October
- New Elementary School Policy on Gender Expression and Gender Dysphasia was presented
- FiSA focus has been on Property Tax Exemptions for schools and allocation to funding for Independent schools
FISA 50th Anniversary Conference will be held in Vancouver in 2016

c. Technology Proposal – Paul Rossetti

Motion for School Council to accept the Virtual Desktop Infrastructure and WIFI Upgrade with recommendations where possible subject to funding (Tannis Nelson, Patti Krause carried)

d. Saints of Service

- Protocol for First Nations Families
- It has been difficult to get participation from the OKIB families
- Looking for suggestions on how to get the OKIB families to be more comfortable and willing to help out with various events
- Kim Louis OKIB Liaison was unable to attend this meeting. It was suggested that Paul Rossetti meet with Kim and present some options that can be discussed at a future meeting

8. New Business

- a. Tuition Payment Policy
St. James does not have a policy to address Tuition Fees Arrears.
Policy Committee will meet and reference other CISKD school policy and present a suggested Tuition Payment Policy at the November Meeting

- b. Maintenance Committee- James Lockwood
- report will be given at the November Meeting

9. Dates to remember

- a. November 24th - Next School Council Meeting
November 7th Prayer Night 5:00 – 8:00 @ St. James Church

10. Adjournment: (Motion James Lockwood, Sherryl Skaalid carried)

11. Closing Prayer

In camera – Special Education
Leave of Absence Request