

# St. James School Council

## Minutes

September 29<sup>th</sup>, 2014

### St, James Staffroom @ 6:30

**Attendance:** Tannis Nelson, Dianne Wilson, Kim Louis, Patti Krause, Sherryl Skaalid, Paul Rossetti, Sheridan Fraser, Monica Rutter, Father Dale Normandeau, Paul Murphy, Stephanie Curtis

**Regrets:** Sean Bicknell, James Lockwood

1. Daily Prayer for St. James School
2. Adoption of Agenda (motion Sherryl Skaalid, Kim Louis carried)  
- Special Education will be tabled to October Meeting
3. Adoption of Minutes from Previous Meeting (August 27, 2014)  
(motion Patti Krause, Monica Rutter carried)
4. School Council 2014/2105 Takes Oath  
Oath was taken by the following council members Patti Krause, Kim Louis, Sherryl Skaalid, Tannis Nelson, Sheridan Fraser, Monica Rutter, Stephanie Curtis, Deacon Paul Murphy

### **Technology Presentation** – Dale Hofer & Paul Rossetti – report attached

- Committee has been working to find a solution to the aging computer hardware as well as the Windows XP operating system
- We have been very fortunate to have support of Peter Wilson and Dale Hofer who have volunteered over the last year to keep our lab running

### **Two options were investigated:**

#### **1. Purchase new PC's**

#### **2. Thin Client Model**

- The committee felt that the best option for the school was the second option with a Virtual Desktop Infrastructure from a local company Protocol Technologies – VMmare Authorized retailer
- The thin client solution requires minimal support once installation has occurred.
- The proposal is for the basic infrastructure for 30 virtual classroom workstations with the ability to add more in the future
- The benefits of this option are low IT support cost, improved security and more efficient management with easy remote access and backup
- WIFI would be added to the entire school which would be beneficial for the classroom smart boards as well

**The committee would like the school council to approve this proposal to allow them to move on to the next step of developing a plan that outlines how we would generate the \$36,000 plus options.**

**-Discussion will continue on this topic at the October meeting**

**5. Reports**

**a. Pastor Report – Father Dale**

Father Dale was very pleased with the turnout for the Welcome Back BBQ. He has started his visits with the Grade 2 class in preparation for the two sacraments. He will have a focus on Grade 2 & 7 classes due to sacrament preparation but will also find time to meet with all classes throughout the year.

**b. Chair's Report - Paul Murphy**

Letter from Father Dale was handed out stating that Patti Krause would be stepping down as School Council Chair and Paul Murphy would be taking on the duties effective immediately. Patti will continue to be a member of school council being the PSG Liaison.

**See You Later Alligator**

Paul Murphy and Father Dale had a meeting with Alana from See You Later Alligator Preschool and Daycare. They are working out a new contract and look forward to continuing a strong relationship with the preschool in the future.

SYAL is a great opportunity for the school to attract new kindergarten families.

**PSG Parish Center Rental Fees**

- The Parish has made some changes to the fees that are applicable to the PSG for school functions.
- Community Builders will have no fee but also no kitchen access. For functions such as Vegas Pub Night, Spring Fling, Fashion for Faith the kitchen fee will be reduced to \$100 but \$150 damage deposit is still in effect and will be refundable once inspection is completed.
- Love and Logic Kitchen fee would be \$50, Inspection fee \$100 and the damage deposit would be a one time fee and refunded after the event.
- Hourly cost will not be applied to 2014/2015 school functions.

**Tuition Assistance**

KofC and CWL were approached to fund the tuition assistance program in the future.

**c. Principal Report – attached report - Dianne Wilson**

- d. **Financial Report** – attached report – Monica Rutter  
**motion to accept the September financial report as of August 31, 2014 as reviewed (Monica Rutter, Kim Louis carried)**
- e. **PSG Report** - report from meeting of PSG & Council
  - executives from Council and PSG met to talk about goals for the upcoming school year
  - fundraising for PSG is \$14,500 with the contribution of \$10,000
- f. **OKIB Report**
  - Grade 2- 5 will be going to the Adams River in October to see the salmon run. OKIB has been contacted to ask for a volunteer to provide the students with First Nations perspective of the Salmon Run
  - Admin felt that it was beneficial that the school provided bussing for the first week. But also stated that attendance of the OKIB students was lower during the public school strike
  - There have been some changes to the School District 22 schedule which has provided some challenges.
  - Suggestion to add St. James pick up and drop off times to the OKIB webpage/facebook to help families

## 6. Continuing Business

- a. School Council Training in Cache Creek
  - focus was on Confidentiality, Update from FISA on provincial projects and Issues for School Policy dealing with gender expression
- b. Saints of Service – Stephanie Curtis
  - Administration have been given a list of families that have not handed in Saints of Service Form or cheque
  - Using Sign-up Genius to assist with finding volunteers for events
- c. Meet the Teacher BBQ – feedback
  - great turnout but needed more help in the Kitchen

## 7. New Business

- a. **Budget**
  - motion to accept the Operating Budget /Capital Proposals (Monica Rutter , Tannis Nelson carried)**
  - Budget will go to Parish Finance Council this week for approval
  - Some maintenance projects have been budgeted in this budget
  - Technology project will not be added into the budget

### Dates to remember

- a. Next Council Meeting: October 27<sup>th</sup> @ 6:30 p.m.

- 7. Adjournment: Sherryl Skaalid , Patti Krause carried
- 8. Closing Prayer