

St. James School Council

Minutes

August 27th, 2014

6:30 pm Staff Room

Attendance: Patti Krause, Sean Bicknell, Dianne Wilson, Father Dale Normandeau, Sherryl Skaalid, Paul Rossetti, Kim Louis, James Lockwood, Paul Murphy, Stephanie Curtis
Regrets: Monica Rutter

1. Daily Prayer for St. James School
2. Adoption of Agenda (motion to adopt Sherryl Skaalid, Patti Krause)
3. Adoption of Minutes from Previous Meeting (June 16, 2014)
- (Motion Sean Bicknell, Kim Louis carried)

4. Correspondence

- Parking Lot Safety – email attached
- will be discussed in section 5d of the agenda

5. New Business

- a. Election of Officers – as per CISKD Manual
Nomination of Patti Krause for Chairperson
(Sean Bicknell, Kim Louis carried)
Nomination of Monica Rutter for Finance Chair
(Patti Krause, James Lockwood carried)
Nomination of Stephanie Curtis for Secretary
(Patti Krause Sean Bicknell carried)
Nomination of Paul Murphy for Past Chair
(Sean Bicknell, Sherryl Skaalid carried)
Nomination of Kim Louis for the OKIB Liason
(Sean Bicknell, Sherryl Skaalid carried)

It was suggested that a note goes out in the School Newsletter and Church Bulletin to attract additional members for council Patti Krause and Paul Murphy will coordinate this

- School Council Training will take place in Cache Creek on September 19th and 20th
- Patti has asked that council members let her know if you are able to attend

- Dianne suggested that a meeting between School Council and PSG executives take place before the September 15th PSG meeting
- This would give both groups the opportunity to discuss roles and goals for the up coming school year
- **Patti Krause will contact PSG to coordinate a meeting time**

b. **Committee Formation** (CISKD Policy Manual)

- Committees are being formed for this school year with a goal of working together and moving towards a 5 /10 year strategic plan

Planning and Policy - Sherryl Skaalid, Sean Bicknell, Paul Rossetti

Finance - Monica Rutter, Patti Kaue

Development and PR – Sean Bicknell, Paul Murphy, Kim Louis

Building and Maintenance – James Lockwood, assisted by parent volunteers Wade Molitwenik and Ryan Krause

Technology - James Lockwood, Paul Rossetti

Saints of Service - Stephanie Curtis

c. **Principal's Report** – Dianne Wilson –report attached

- Transportation of Westside Students
- if strike continues the school can not afford to pay for busing of the OKIB students
What effect is this going to have on the kids?
- Suggestions for car pool being formed or looking into using the OKIB van
- **Kim will contact Ken McGregor**
- **motion to pay for the busing for the first three days of school and then Kim Louis will work with OKIB to find a solution for the rest of the public school strike. The school will not be paying for the bus after the September 5th 2014 (Sean Bicknell, James Lockwood carried)**

d. **Parking Lot Safety**

Increased school population has also increased the traffic in our parking lot.

- Dianne is suggesting extending parking lot (re lining) to improve the flow of the traffic for drop off and pick up, and moving basketball posts to a temporary location down by the Parish Center
- Parent and Teacher, Melanie Inzunza, (See correspondance) has requested school council to improve safety and visibility when exiting the school parking lot

Motion to implement items 1,4,5 from Melanie Inzunza letter

- 1. Contact City of Vernon to improve school zone awareness**
 - 2. Remove basketball hoops and allow the whole parking lot to be used for pick up and drop off**
 - 3. Implement drop off zone at the far set of stairs (Parish Centre) to improve traffic flow**
- (James Lockwood, Sean Bicknell carried)**
James Lockwood will talk to the City of Vernon to improve school zone safety

- e. **Proposed Future Capital Expenditures** – Dianne Wilson
- Dianne has been working with Mr. Pfannschmidt to develop a list of items that might be used with contingency funds
 - a few of these projects might be: roof over the gym (parish center), paving a basketball court, new carpeting and exterior repainting
 - PSG gives us a great opportunity to provide for some of these capital projects
 - Parish Finance Committee would like to see the parish grant put less towards the operating costs and more towards the contingency fund to help with future projects and needs
- f. **Before/After School Supervision /Busing** – Patti Krause
- St. James is the only school in the Diocese that offers extended supervision
 - This costs the school about \$7000
 - Is this a service we need to provide?
It was decided that council would continue to support the program with more discussion and surveying of parents being done in the future to see if we should continue to offer extended supervision
- g. **Review of Protocols for “in camera “ meetings**
- Information from Kelly Tries attached from Dianne
- h. **Technology Plan** – Paul Rossetti
- Committee has met and will present their proposal at the September council meeting
 - Goal is to revitalize our computer system into something that is sustainable (computer lab upgrade, network upgrades)
- i. **Welcome Back BBQ** – September 10th @ 6:00
- James Lockwood will organize the BBQ and will contact Jeff Routley to assist him

- It was decided that the school will pay the \$100 fee for the use of the Kitchen/ Gym for the BBQ

Dates to Remember

- a. September 3rd Back to School
- b. Welcome Back BBQ - Sept 10th @ 6:00
- c. School Council Training – Sept 19th and 20th in Cache Creek
- d. Next School Council Meeting – September 29th @ 6:30

Adjournment: Paul Murphy, James Lockwood carried
Closing Prayer